

Complaints Procedure for the Oxford University Conservative Association

This document serves as a summary of Part 5 of the Association's Rules and Standing Orders.

1. Grounds for Complaints

1.1. A complaint may be made in regard to any of the following:

- (a) Behaviour or actions which may serve to bring the Association into disrepute.
- (b) Substantial failure by an officeholder to fulfil their duties.
- (c) Breach of the Association's Code of Conduct or any University policy.
- (d) Behaviour which is abusive towards an officeholder while they are carrying out their duties.
- (e) Any form of electoral malpractice as defined under Rule 5(1)(b)(i).

2. Seeking advice or support

2.1. The Welfare Officer is able to discuss concerns and to offer support in strict confidence.

2.2. The President and the Returning Officer shall also be available in this capacity.

3. Referral of Complaints

3.1. Complaints should be submitted in writing to the Returning Officer, or, if the complaint is being made against the Returning Officer, to the President.

3.2. If the Returning Officer believes the complaint to be sufficiently serious they shall convene a meeting of the Disciplinary Committee within one week.

4. Sanctions

4.1. The Disciplinary Committee may decide to impose up to two of the following sanctions:

- (a) A motion of censure in the Member's conduct.
- (b) The removal of Activist Points from the Member.
- (c) The removal of the Member from the Member's office.
- (d) A ruling that the Member may not stand for any elected position.
- (e) A fine of no more than four times the nomination fee for the office of President-elect.
- (f) Suspension from the Association for not longer than sixteen weeks of Full Term.
- (g) Expulsion from the Association.

5. Interim measures

5.1. Where a complaint is made against a Member and the Returning Officer considers such a course to be necessary, the Returning Officer may, with the consent of the President, temporarily ban the Member from attending all Association events and from enjoying the rights of Membership.

6. Appeal

6.1. Appeal of the decision of the Disciplinary Committee may be made to the Senior Member, whose decision shall be final.